

PART T1: TENDERING PROCEDURES

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## T1.1: BID NOTICE AND INVITATION TO BID

CLOSING DATE: 29 August 2018 at 12:00

BID NUMBER: EMLM/29/2016/PH2(Re-Advert)

### ESTABLISHMENT OF FLEET CENTRE / WORKSHOP PHASE 2

#### T1.1: TENDER NOTICE

Bids are hereby invited from capable and experienced construction companies for the **ESTABLISHMENT OF FLEET CENTRE / WORKSHOP PHASE 2**

Duly completed bid documents and supporting documents which are, CERTIFIED ID COPIES OF BUSINESS OWNERS, COPY OF TAX CLEARANCE CERTIFICATE AND SARS PIN NUMBER, CERTIFIED COPY OF B-BBEE CERTIFICATE AS WELL AS RATES AND TAXES CLEARANCES FROM RELEVANT LOCAL AUTHORITY, CENTRAL SUPPLIERS DATABASE (CSD) REGISTRATION SUMMARY REPORT and a copy of the COMPANY REGISTRATION CERTIFICATE, together with the bid document must be sealed in an envelope clearly marked: **"Bid No. EMLM/29/2016/PH2, ESTABLISHMENT OF FLEET CENTRE / WORKSHOP PHASE 2" closing date 29 August 2018**" with the name of the bidder shall be placed in the bid box at **ELIAS MOTSOLEDI LOCAL MUNICIPALITY No 2 GROBLER AVENUE GROBLERSDAL** or before 12:00pm on the closing date. Tenders will be opened in public. **All certified copies must not be older than three months.**

Tender documents will be obtainable as from 16<sup>th</sup> August 2018 at the offices of Elias Motsoaledi Local Municipality (not on site), in Groblersdal, upon payment of a non-refundable amount of R600.00. Only proof of deposit made to Elias Mostoaledi Local Municipality or cash will be acceptable.

**A compulsory site briefing meeting with the Project Manager will take place at the site the Municipal Workshop / Fleet Centre / Stores in Groblersdal (Coordinates 25° 09' 53.69"S 29° 24' 7.66"E) on 17 August 2018 starting at 10:00 EXACTLY. Bids received by telegram, fax or e-mail will not be considered. Late bids shall not be accepted.**

A preferential point system shall apply where by this contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, No. 5 of 2000 as defined in the conditions of bid in the bid document, read in conjunction with Preferential Procurement Regulations of 2017, where 80 points will be allocated in respect of price and 20 points in respect of B-BBEE status level of contribution. CIDB grading is **6GB or higher.**

Procurement Enquiries: Mr MP Mthimunye  
Tel: 013 262 3056

Technical Enquiries: Mr F Debeila  
Tel: 013 262 3056

Employer: Municipal Manager:  
Ms. R.M. Maredi  
Elias Motsoaledi Local Municipality  
02 Grobler Avenue,  
Groblersdal  
0470

## **T1.1: BID NOTICE AND INVITATION TO BID**

### **ESTABLISHMENT OF FLEET CENTRE / WORKSHOP PHASE 2**

**BID NUMBER: EMLM/29/2016/PH2 (Re-Advert)**

#### **RESPONSIVENESS AND EVALUATION CRITERIA:**

##### **1. RESPONSIVENESS CRITERIA**

**ELIAS MOTSOLEDI LOCAL MUNICIPALITY WILL NOT CONSIDER ANY BID UNLESS IT MEETS THE FOLLOWING RESPONSIVENESS CRITERIA:**

- Tender will be evaluated on PPPFA 80/20 points system;
- Price(s) quoted must be valid for at least ninety (90) days from the closing date of the tender;
- Compulsory Briefing Session Attended
- CSD registration summary report or detailed report
- Proof of CIDB registration (Minimum of 6GB or Higher)
- Initial each page
- Valid Copy of Company registration certificate.
- Certified ID Copies of the Shareholders/Directors (certification not older than 3 months)
- Annexure Forms (A,B,C,D, E and G) fully completed and signed
- Proof of Municipal rates and taxes or services charges not in arrears for more than 90 days or confirmation from the municipality if municipal rates and taxes are not levies (as per CK form address); statement or tax invoice not older than 3 months; if leasing, a signed lease agreement by the lessor and the lessee and statement of municipal rates in the name of the lessor must be attached. (Both for the company and each of the directors)
- In case of a Joint Venture, Association or Consortium a formal contract agreement must be signed by both parties and be attached
- Forms must be completed and Signed in Black Ink
- Letter of good standing (Compensation for Occupational Injuries and Disease Act(COIDA)) from Department of Labour OR any company accredited Department of Labour
- Valid B-BBEE Certificate issued by SANAS or original Sworn Affidavit from commissioner of oaths
- Any Alterations Initialed
- Company Profile.

## 2. EVALUATION OF BIDS

- a) All bids received shall be evaluated in terms of the Supply Chain Management Regulations, Elias Motsoaledi Local Municipality Supply Chain Management Policy, the preferential procurement regulation 2017, and other applicable legislations.
- b) The Council reserves the right to accept all, some, or none of the bids submitted – either wholly or in part – and it is not obliged to accept the lowest bid.
- c) Only locally manufactured products/items with specified minimum thresholds will be considered for local content **(Not applicable)**

**By submitting this bid, bidder authorizes the Council or its delegate(s) to carry out any investigation deemed necessary to verify the correctness of the statements and documents submitted and that such documents reasonably reflect the ability of the Bidder to provide the goods and services required by the Council.**

### PLEASE NOTE

#### 1. The Municipal Manager may cancel a contract awarded to a person if:

- a) The person committed a corrupt or fraudulent act during the procurement process or in the execution of the contract, or
- b) An official or other role player committed any corrupt or fraudulent act during the procurement process or in the execution of the contract that benefited that person.

#### 2. The Municipal Manager may reject the bid or quote of any person if that person or any of its directors has:

- a) Failed to pay municipal rates and taxes or municipal service charges and such rates, taxes and charges are in arrears for more than three months;
- b) Failed, during the last five years, to perform satisfactorily on a previous contract with the Elias Motsoaledi Local Municipality or any other organ of State after written notice was given to that bidder that performance was unsatisfactory;
- c) Abused the supply chain management system of the Municipality or have committed any improper conduct in relation to this system;
- d) Been convicted of fraud or corruption during the past five years;
- e) Willfully neglected, reneged on or failed to comply with any government, municipal or other public-sector contract during the past five years; or
- f) Been listed in the Register for Bid Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004) or has been listed on National Treasury's database as a person prohibited from doing business with public sector